



MUSEUM *of*
VISUAL
MATERIALS

Internship Application

Thank you for your interest in an internship with the Museum of Visual Materials. Although all of our internships are unpaid, these positions offer an excellent opportunity to work on substantive, real-life projects and can result in a great reference. There is opportunity for school credit as allowed by the college/university of applicant.

Contact Information (please print)

Name _____

Email Address _____ Phone _____

Current Address _____

City _____ State _____ Zip _____

Permanent Address _____

City _____ State _____ Zip _____

Education and Experience

College/University _____ Date of Graduation _____

Major/Minor _____

Honors/Awards _____

Relevant Coursework and Extracurricular Activities _____

List any special skills, training, interests, and/or hobbies (Computer, Language, etc.)

Internship Area (please check all that apply)

Art and Education Museum Relations Hospitality and Event Coordination

I am interested in a variety of areas and am open to learning all aspects of the Museum.

Please specify your desired internship session:

Fall (Sept-Dec) Spring (Jan-May) Summer (May-Aug)

Academic Credit

Will you seek academic credit for this internship if accepted? Yes No

If seeking academic credit, interns are responsible for obtaining and meeting their specific program requirements.

The Museum will provide necessary documentation for credit upon request.

If yes, please list the contact information for your Academic Advisor

Name _____ Position/Title _____

Email _____ Phone _____

Total Hours Needed for Credit _____ Number of Credits _____

Schedule/Availability

Anticipated number of hours per week: _____

Dates and times available (check all that apply)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

References (please provide two professional references)

Name _____ Position/Title _____

Email _____ Phone _____

Name _____ Position/Title _____

Email _____ Phone _____

Attachments

Please submit the following materials as part of your application.

1. Resume: Attach a resume in which you list relevant coursework, employment and/or volunteer experience, and other experiences that relate to the internship.
2. Personal Statement: In the space below or on a separate piece of paper, please write a short proposal stating how an internship at the Museum of Visual Materials relates to your academic and/or career goals. What do you hope to learn and gain from an internship at the Museum.

Statement of Understanding

I hereby certify that the information contained in this application is true and complete to the best of my knowledge. I understand that all of the information contained in the application is subject to verification. Applicants may be subject to a criminal record check.

Signature _____ Date _____

Please return completed applications and attachments by mail or email to:

Miranda Ochocki, Executive Director

Museum of Visual Materials

500 N Main Ave

Sioux Falls, SD 57104

miranda@sfmvm.com